

**Prairie to Pine Regional Council
Pastoral Relations Commission
Motions (January 11, 2022)**

Meeting Date	Motion #	Motion
January 11/22	2021-2022/ #17 (A-D)	<p>Take the following actions:</p> <p>A. Minutes of the Prairie to Pine Pastoral Relations Commission – December 14, 2021</p> <p>That the minutes of the regular monthly meeting of the Prairie to Pine Pastoral Relations Commission on December 14, 2021 be approved as circulated.</p> <p>B. Request for approval of Profile and posting of position at McKenzie United Church, Portage la Prairie</p> <p>Having received from MacKenzie United Church, Portage la Prairie : updated Ministry Profile, including living faith story , a position description, terms; Financial Viability up to November 2021, , and Financial statements for 2020 and 2021; motion from a meeting of the congregation dated January 09, 2022, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves the posting of on Church Hub for a full-time ministry position , effective October 1, 2022 with the following terms:</p> <ol style="list-style-type: none"> 1. Salary up to Category F COL 2 No additional salary 2. Telephone \$ 6000.00 per year 3. Continuing Education \$ 1493 per year 4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays 5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit 6. A minimum of one month of vacation (including five Sundays) within each pastoral year 7. Moving expenses, based on reasonable estimates – up to \$ 20,000.00 8. Adequate administrative assistance defined as paid staff 20 hours per week 9. Travel expense reimbursement, based on <i>Minimum Salaries and Reimbursements for Ministry Personnel</i> document 10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator-

With remuneration provided by the pastoral charge through the Pastoral Charge Payroll Service (ADP) J00U

At such time as an Appointment or Call is requested, the Pastoral Relations Commission will require up-to-date financial information to ensure capacity to meet financial obligations related to FTE (full-time employment) position.

C. Approval of gap/Supply position at Roland United Church Pastoral Charge and the appointment of Deanna (Lynne) Sanderson

Having received from Roland United Church: a position description; terms; Financial statement for 2021; minutes of the governing body dated December 13, 2021; and completed Record of Appointment document, the Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada approves:

- i. the quarter- time Supply ministry position)10 hours per week) at Roland United Church while the search for a half-time long-term ministry position continues (noting it as an addition to the current Congregational Designated Ministry Position)
- ii. the **Appointment of DEANNA (Lynne) SANDERSON** (Designated Lay Minister - Retired) to a ministry position of quarter- time (10 hours per week) at **Roland United Church Pastoral Charge**, effective January 15, 2022 to June 30, 2023, with the following terms:
 1. Salary Category D – COL 2 for Designated Lay Minister at .25 time (10 hours per week) \$14,013.75 per year
 2. Telephone - \$ 420.00 per year
 3. Continuing Education - \$373.25.00 per year
 4. A minimum of three weeks (21 days) of study leave within each pastoral year, including Sundays – pro-rated for portion of year in 2022
 5. For members of the Order of Ministry and recognized designated lay ministers, a minimum of three months of sabbatical leave after five consecutive years of service to the pastoral charge/ministry unit
 6. A minimum of one month of vacation (including five Sundays) within each pastoral year- prorated for portion of year in 2022
 7. Moving expenses, based on reasonable estimates – *Not applicable*
 8. Adequate Secretarial assistance defined as approximately 5 hours per week
 9. Travel expense reimbursement, based on *Minimum Salaries and Reimbursements for Ministry Personnel* document

		<p>10. Employer costs for Pension and Benefits, as noted in the Premiums and Taxable Benefit Calculator - <i>Not applicable because the appointment is less than 14 hours per week</i></p> <p>11. Other: waiving 90 days' notice period in favour of the jurisdictional minimum of one month</p> <p>With remuneration provided by the pastoral charge through the Pastoral Charge Payroll Service (ADP) WOUT</p> <p>D. Appointment of Liaisons</p> <p>The Pastoral Relations Commission of the Prairie to Pine Regional Council of the United Church of Canada appoints the following Liaisons:</p> <p>_____ St. Paul's United Church, Souris</p> <p>_____ Steinbach United Church and Niverville United Church for Collaborative Ministry process</p> <p>_____ Altona United Church for Collaborative conversation</p> <p>_____ Treherne-Rathwell, as of June 30, 2022</p> <p style="text-align: right;"><u>Carried</u></p>
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