

PASTORAL RELATIONS COMMISSION MANDATE

The following structure was approved by the Prairie to Pine Regional Commission on November 09, 2018 based on the position descriptions for the Pastoral Relations Minister in the Region, the responsibilities and roles related to the scope of work for regional councils related to the above work outlined in The Manual (2019), the structural options, regional contexts and volunteer capacity:

A **Pastoral Relations Commission** was established in *the* Region to take action on and/or make decisions on behalf of the Regional Council (RC) in regard to the following:

- Training and Supporting Regional Council Liaison Officers
- Promoting articulation of mission and ministry [The Manual C.2.3(d)]
- Appointing regional Council Liaison Officers to assist the Community of Faith in pastoral relations matters at designated times including profile development (The Manual C.2.8)
- Approving all ministry positions [The Manual I.1.2.6.4]
- Approving new positions [The Manual I.1.3.2]
- Recruiting, choosing, calling, appointing and covenanting with ministry personnel and other staff in cooperation with Community of F [The Manual B.2.1.3, C.2.8(a)],
- Appointing RC Liaison Officers to attend meetings called for pastoral relations matters in The Manual B.5.4.2
- Covenanting new pastoral relationships of 6 months or more [The Manual I.1.9]
- Approving changes in terms of Call or Appointment (The Manual I.1.9)
- Receiving and approving request from ministry personnel to end pastoral relationship [The Manual I.3.1.4],
- Ending calls/ appointments with ministry personnel and other staff in cooperation with Community of Faith [The Manual C.2.8 (a &b)]
- Participating in meeting of Community of Faith (C of F) requesting end in pastoral relationship [I.3.1.6]
- Initiating the ending of pastoral relationship when notified by the Office of Vocations (OV) [The Manual I.3.1.7]
- Deciding whether a position is accountable to governing body or region – categorizing Congregational Designated Minister (CDM) position [The Manual I.1.11.2]
- Approving any leave more than 3 months [The Manual I.2.3.6] or sabbatical [The Manual I.2.3.5]
- Appointing Interim Minister, appointing 1 or 2 representatives to Transition Team, participating in evaluation of IM, and receiving evaluation of IM and Interim Ministry [The Manual I.1.10]*
- Approving supply appointments [The Manual I.1.8]
- Approving renewal of supply appointments [The Manual I.1.8]
- Appointing Pastoral Charge Supervisors [The Manual I.2.5.2]
- OV maintains lists of trained Interim Ministers (IM) (designates and re-designates) and trains transition team [The Manual E.2.8]

To accomplish this, the Pastoral Relations Commission will consider the following:

- Meet monthly (initially until re-assessed)
- Work may be done by the Pastoral Relations Commission (PRC) as a whole and/or Liaisons and/or sub-groups established by the PRC, all of which will report to or through the PRC to Regional Council or its Executive

- The PRC will report “regularly”/monthly to the Regional Council *Commission* /Executive and annually to the Regional Council. (RC decides whether actions or minutes of PRC are posted on the website)
- Regional Pastoral Relations Ministers would act as resource to the PRC and sub-groups
- The Administrative Support to the Region would be involved in the meetings of the PRC
- Each region may decide on the compositions of the actual PRC that works best for its context (*5 elected members plus the Chair, at least three of which are also Liaisons plus the Pastoral relations Minister and the Regional Council Administrative Support person*)
- There is an awareness that since Pastoral Relations Commission is a COMMISSION, making decisions on behalf of the Regional Council, any appeals will be directed to the Denominational Judicial Committee.